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DD/ST# 2445-65

*Misc - 6*

2 5 MAY 1965

MEMORANDUM FOR:  Assistant Director for Computer Services

THROUGH         :  Deputy Director for Science and Technology

SUBJECT         :  Computer Programming for Average Salary
                   Control System

    1. [                                        ] have been working
closely with the Chief, Manpower Control Staff of this Office to
develop a workable solution to the problem of average salary control.
They are fully aware of the problems involved and are conversant
with the system which is to be used to maintain the data base
necessary to comply with the instructions of the Bureau of the Budget
to the Director of Central Intelligence.

    2. The implementation of a practical system requires the
support of a computer-processed data base together with the
preparation of a variety of information reports. [          ]
[          ] as members of the ad hoc Average Salary Committee,
have indicated that the requirement poses no insurmountable obstacle
as far as computer programming and input data preparation are
concerned. However, time is an extremely important factor. In
order to avoid another hiatus in the orderly processing of promotions,
etc., we must be in a position to furnish the Directorates with
approved average salary levels and current levels as close to 1 July
as is humanly possible. I am prepared to provide whatever reasonable
assistance is necessary if you will let me know what you need to
expedite the project.

    3. I want to take this opportunity to express my appreciation
for the invaluable assistance [                    ] have made
to the development of a solution to the average salary control problem.
Their technical knowledge of computer capabilities as well as their

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Group 1
Excluded from automatic
downgrading and

understanding of the practical administrative problems involved have contributed immeasurably to the resolution of this problem and to the development of a workable average salary control system. You are fortunate in having professional personnel of this calibre and vision on your staff.

(signed)   John M. Clarke

John M. Clarke
Director of Budget,
Program Analysis and
Manpower

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